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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 5 November 1953

FROM : Chief, Language Training and Programs Divisions

SUBJECT: Progress Report for the Week 30 October - 5 November 1953

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1. Arrangements have been completed with the Office of Communications for a four month loan of [redacted] to instruct from 3 to 5 people in the Persian Language. This class will probably commence next Wednesday, and will last two hours a day for four months. ✓

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2. On 4 November 1953 several university-consultants attended an OTR demonstration of equipment and available facilities in the language laboratory.

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3. Arrangements have been made with the Foreign Service Institute for a quota of 10 spaces in a Seminar Series on the Near East which will last for one month and commences on 9 November. The purpose of these seminars is to provide an opportunity for examination of some of the problems related to the Near East. Following each session, selected films on the Near East will be shown. Included among the speakers are [redacted] of Arabian American Oil Company, Counselor, Embassy of Israel; Director, Islamic Center, [redacted] officers of the Department of State. [redacted]

4. The two Japanese language classes started this week. [redacted] class, held during the working-hours, has three students. [redacted] class, held after working-hours, has seven students. FE, SR and Communications are the offices represented in these two classes. ✓

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George (FVV)

5. Fifteen applications have already been received for participation in the Advanced Language Seminars. Interest seems to be the largest in German and French, with a few in Japanese, Chinese and Russian. ✓

6. A combined total of 200 students are presently enrolled in introductory and self-study courses in the Language Training Branch. Ninety-four of these people are in classes and 106 are in self-study programs. ✓

7. During the past week, the language laboratory was used for a total of 577 hours, 240 hours of which were outside the normal working day. ✓

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JOB NO. [redacted] IN CLASS [redacted] NEXT REV DATE 89 29 Nov 79 NO. PGS 1 NO. OF COPIES 1 ORG COMP 11 OF 11 ORG CLASS C REV CLASS C REV COORD. AUTH: HR 70-3

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25 YEAR RE-REVIEW

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